



# CHECKLIST

## Required Documents for Bidding at the Public Auction

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### My interested auction

Auction Date & Time : .....

Auction Venue : .....

### For Individual Bidders:

- Physical and original NRIC (for verification purposes) together with a photocopy of the NRIC (both sides) to be furnished to auctioneer for safe-keeping and record purposes.

Deposit in Bank draft/cashier's order

- Property auction : payable to the Assignee/Chargee/Plaintiff/Lender/Financier  
 - Auto auction : payable to appointed auctioneer

### For Companies:

- Director's physical and original NRIC (for verification purposes) together with a photocopy of NRIC (both sides) to be furnished to auctioneer for safe-keeping and record purposes.

- Original copy and/or a certified true copy by the company's secretary of the Board of Director's Resolution authorising the company to bid for and purchase the auction property/vehicle.

- A certified true copy by the company's secretary of Form 24 and 49

- A certified true copy by the company's secretary of the company's Memorandum and Articles of Association (M&A)

Deposit in Bank draft/cashier's order

- Property auction : payable to the Assignee/Chargee/Plaintiff/Lender/Financier  
 - Auto auction : payable to appointed auctioneer

### For Representative of the Intending Bidder:

- Representative's physical and original NRIC (for verification purposes) together with a photocopy of NRIC (both sides) to be furnished to auctioneer for safe-keeping and record purposes.

- A photocopy of the intending bidder's NRIC (both sides) to be furnished to auctioneer for safe-keeping and record purposes.

- Original Letter of Authorisation from the intending bidder.

- Birth Certificate/ Marriage Certificate for both of the intending bidder and authorised bidder (for Non-LACA only).

Deposit in Bank draft/cashier's order

- Property auction : payable to the Assignee/Chargee/Plaintiff/Lender/Financier  
 - Auto auction : payable to appointed auctioneer

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For more information, please contact us at:

 **1300 88 0811**

 [propertymart@cimb.com](mailto:propertymart@cimb.com)

 [apmart.cimbbank.com.my](http://apmart.cimbbank.com.my)

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